

TIVERTON RECREATION COMMISSION Field Reservation Information



All individuals and groups wishing to reserve a Town Recreation field must submit their season request according to the dates noted below. Requests for an individual date will be granted based on field availability throughout the year.

After the reservation period closes, the Recreation Commission will contact leagues with field schedule conflicts to allow them first opportunity to resolve the dates or times. The TRC will implement the Field Conflict Resolution Policy noted on the following page if parties are unable to do so.

Conflicts must be resolved (2) two weeks prior to the start of the season: September 1st or April 1st. Final schedules are due to the TRC no later than (1) one week prior to the start of the season.

Fall/Winter Season: September through March
Requests accepted July 15th -August 1st

Spring/Summer Season: April through August
Requests accepted February 15th –March 1st

- ❖ If Acceptance Dates fall on a weekend, reservations will be accepted the following work day.
- ❖ Requests received after the deadline will be accepted, but will not be guaranteed until all other requests that were submitted complete and on time have been scheduled.

TO RESERVE A FIELD:

- ✓ **Submit* a completed Seasonal or Special Event Facility Use Application within the dates specified for the appropriate season.**
- ✓ **Submit* a Certificate of Insurance naming the Town of Tiverton as additionally insured.**
- ✓ **Submit* a proposed copy of your schedule (for all groups/league sports).**

**All forms and attachments can be dropped off to the
Tiverton Town Hall, Clerks Office
Attention: Tiverton Recreation Commission, Field Requests.*

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FIELD CONFLICT RESOLUTION POLICY: (ADOPTED 3/2015)

The Recreation Commission recognizes that each sport seeking the use of our fields have both a primary and a secondary playing season. The primary season for baseball and softball is the spring, while soccer's is the fall. This "understanding" is the basis for our policy regarding resolving all "pre-season" field scheduling conflicts between primary and secondary season sports.

Conflict = A day in which all scheduled games can't logistically be played on any given site given time and/or field considerations.

The TRC's policy, in this matter, is that the primary season program will take precedence for 2/3rds of all field use conflicts with the secondary season team receiving preference in 1/3 of the conflicts. Of note, the secondary season program will have the ability to select first on which date of conflict their field usage preference will be in effect. In other words, if there are three dates of conflict in the spring, baseball/softball will have the use of the fields for two of the dates and soccer the third. Additionally, soccer will have priority in selecting which of the three conflicted dates they will use the field. This policy does not come into play when there are (2) or less field conflicts in any given season. It is not until there is a third, sixth, ninth... conflict that the 2/3 ratio is put into play. The secondary season program must be prepared, at the meeting, to select the date(s) on which they intend to take precedence for field usage.

For this policy, a game day shall be 8:00am until 6:30 pm (or dark). A half day will be from 8:00am until 1:00pm. A half day is enough time to play minimally (2) softball/baseball games or (3) soccer games. If there is enough time to play the full allotment of games scheduled by a primary season program in half a day then the second half of the day is to be relinquished to the secondary season program for their games. On days when this policy is in effect each program has the entire half day to schedule their event(s) and can use the time as they see fit. For the Town Farm Upper Fields & Pocasset Fields, for safety sake of all leagues, we are asking that Baseball and Softball be played at the same half day (either Morning or Afternoon).

If conflicts still remain, the 2/3 ratio remains in effect in that the primary season team can select to play in the morning or afternoon on 2 of the 3 days, however, the secondary season team gets to choose for the 3rd and can do so first.

Of note: The morning session program must vacate the field at 1:00. The afternoon session team cannot enter the field of play until 1:15 unless the field is completely vacated or with the permission of the morning session team.

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NOTE: GAMES WILL TAKE PRECEDENCE OVER PRACTICES. All Acceptable Alternate Fields should be put into use for Games before conflicts are reviewed by TRC.

PRIMARY PLAYING SEASON PRECEDENCE:

Spring = Baseball/Softball

Fall = Soccer

FIELD SCHEDULING HIERARCHY (ADOPTED 8/2015)

1. Tiverton School Teams
2. Tiverton Youth Recreation Organizations that are 80% or more Tiverton residents
3. Tiverton Youth Travel Organizations that are 80% or more Tiverton residents
4. Tiverton Senior Leagues—Seniors: 20%+ Tiverton residents
5. Tiverton Adult Leagues— Adults: 60%+ Tiverton residents
6. Non-Tiverton Youth Recreation Organizations —less than 80% Tiverton residents
7. Non-Tiverton Youth Travel Organizations —less than 80% Tiverton residents
8. Non-Tiverton Senior Organizations—less than 20% Tiverton residents
9. Non-Tiverton Adult Organizations—less than 60% Tiverton residents
10. Clubs and Camps not run by Tiverton Recreation Commission

***TOURNAMENTS AND SPECIAL EVENTS** will follow the hierarchy above for Resident versus Non Resident participants/teams for the individual event, with preference given to charity/not-for-profit events over profit events.*

DEFINITIONS:

TIVERTON SCHOOL TEAMS—defined as a team sponsored by the Tiverton Public Schools

TIVERTON YOUTH ORGANIZATIONS—defined as a youth 18 and under, who reside in Tiverton, who make up 80% of the participants in the organization. **Recreation Organization** have games are played with other Tiverton teams. **Travel Organizations** have 50% or more games played with other towns either in or out of Tiverton during a season.

TIVERTON ADULT ORGANIZATION—defined as participants 19 and older, who reside in Tiverton, who make up 60% of the participants in the organization.

TIVERTON SENIOR ORGANIZATION—defined as participants age 60 and older, who reside in Tiverton, who make up 20% of the participants in the organization.