

**Town of Tiverton, Rhode Island**  
**Part-Time Animal Control Officer**

The Town of Tiverton is looking to fill the part-time position for weekends of Animal Control Officer, responsible for administering the Town's animal control program which requires the application of considerable knowledge in the areas of local, state and federal laws and ordinances, policies, procedures and reporting requirements. The position is responsible for the preparation, processing and maintenance of a variety of detailed records and specialized information and documentation in compliance with local, state, and federal laws and policy, and in support of departmental and Town operations. This position involves ensuring the continued enforcement of the Town of Tiverton's ordinances regarding animal control in a professional and courteous manner.

The Animal Control Officer is responsible for providing general services and support throughout the Town as assigned. The position interfaces with the general public, employees and others on a daily basis and requires a commitment to the highest quality of customer service. Additional requirements and a full job description may be found on the Town's website at [www.tiverton.ri.gov](http://www.tiverton.ri.gov). Interested candidates should send a resume and cover letter that includes three references to: Personnel Board, P.O. Box 38, Tiverton, Rhode Island 02878. Application deadline is 4:00 p.m. on Friday, October 5, 2018. The Town of Tiverton is an equal opportunity employer.