

TOWN OF TIVERTON

EMPLOYMENT AGREEMENT PART TIME RECREATION COORDINATOR

THIS AGREEMENT is made and entered into this 14th day of May, 2019, by and between the Town of Tiverton, Rhode Island, a Rhode Island municipal corporation (hereinafter referred to as the "Town") and Sarah Dwyer (hereinafter the "Employee").

The Town and Employee have agreed that Employee will serve as Part-Time Recreation Coordinator, and have also agreed on the conditions of employment, and therefore, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. DUTIES:

The Town hereby agrees to employ Employee as Part-Time Recreation Coordinator to perform the functions and duties specified in the attached job description (Attachment A), under the direction of the Town of Tiverton Recreation Commission, and to perform all of said duties with due diligence, meeting accepted standards of professionalism, skill and competence, and to perform said duties in keeping with, and conforming to, applicable laws and regulations of the State of Rhode Island and the Town of Tiverton.

2. TERM:

- A. Employee's term shall begin on May 17, 2019 and shall continue through June 30, 2020 ("Term"), subject to other provisions of this Agreement. The Term may be extended by mutual agreement, subject to approval and appropriation by the Town Council of funding for the position.
- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Town to terminate the services of Employee, pursuant to Section 3A of this Agreement.
- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from her position with the Town, subject only to the provisions set forth in Section 3B of this Agreement.
- D. Employee agrees not to accept other employment that in any way conflicts or may conflict with the duties set forth in Section 1 of this Agreement while this Agreement is in full force and effect.

3. TERMINATION:

- A. The Town Administrator may terminate the services of Employee prior to the end of the Term, provided he/she does so in accordance with Section 1210 of the Town's Home Rule Charter.
- B. In the event Employee voluntarily resigns her position with the Town, she shall give the Town two (2) weeks' notice in advance unless the parties otherwise agree.

4. PART-TIME EMPLOYMENT AND WORK SCHEDULE:

- A. This is a part-time position with hours worked per week varying seasonally and as needed.
- B. Employee hereby agrees that she will not work in excess of forty (40) hours in any week without first obtaining the express, written authorization to do so from the Town Administrator.
- C. The Recreation Commission and Employee shall agree on a work schedule that allows Employee to make the most efficient use of the part-time hours, and shall from time to time evaluate, and may modify, the schedule to ensure it enables Employee to perform the duties and provide the services as described in this Agreement, including coordination and collaboration with other Town employees and with constituents and stakeholders.
- D. Employee must record all hours worked and must submit a record of her weekly hours worked to the Town Administrator by Monday of the following week.

5. SALARY:

Employee shall receive a salary of \$15,000 per year, to be paid in equal installments of \$576.92 per biweekly pay period.

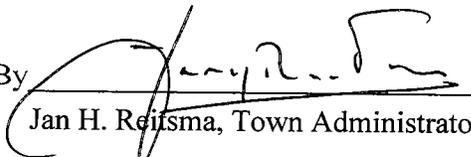
6. GENERAL PROVISIONS:

- A. This contract shall be subject to ratification by the Tiverton Town Council as required by Section 407 (13) of the Tiverton Town Charter.
- B. The text herein constitutes the entire Agreement between the parties.
- C. This Agreement shall be governed by, and construed according to, the internal laws of the State of Rhode Island.

IN WITNESS WHEREOF, the Town of Tiverton, Rhode Island has caused this Agreement to be signed and executed in its behalf by the Town Manager of the Town of Tiverton, and duly attested by its Town Clerk, and Sarah Dwyer has signed and executed this Agreement, both in duplicate, the day and year first above written.

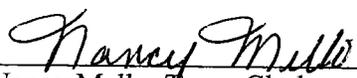
TOWN OF TIVERTON

EMPLOYEE:

By 
Jan H. Reijtsma, Town Administrator


Sarah Dwyer

ATTEST:


Nancy Mello, Town Clerk