



Town Administrator's Office

343 Highland Road, Tiverton, Rhode Island 02878 (401) 625-6710

Memorandum

Date: July 16, 2019

To: Town Council

From: Jan Reitsma

RE: Renewal of Employment Contract and Fiscal Impact Statement –
Toni-Lyn McGowan, Tax Collector

Last year, the Council approved a new three-year contract for Toni-Lyn, effective July 1, 2018. Subsequently, during the FY20 budget process, I proposed a substantial increase in her salary so as to make it more consistent with pay level for other department heads. Ultimately, a 3% raise was approved as part of the final FY20 budget. I recommend this raise be implemented effective July 1, 2019.

The fiscal impact of the pay increase is as follows:

- Salary: Increase by \$ 992
- FICA increase of \$ 75.89
- Unit 1532 Employer contribution to MERS increase: \$ 39.38
- TOTAL: \$1,107.27 increase over current expenditure (FY 2019)