



# Town Administrator's Office

343 Highland Road, Tiverton, Rhode Island 02878 (401) 625-6710

## Memorandum

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Date: June 23, 2016

To: Town Council

From: Matt Wojcik

RE: Amendment of employment contract and fiscal statement– ToniLyn McGowan, Tax Collector

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The Town continues to benefit from a high level of competence and experience in Tax Collection. An important marker of performance over the last year included a staff transition/training that occurred with no impact on service levels to the Town or its taxpayers.

As you know, ToniLyn is a part time employee who does not receive benefits from the Town. A salary increase of 2% is recommended. This amount appears in the Budget Committee's mark of the budget after remand.

Thus, the primary edit to the existing amended contract will be on page 2, under Section 4 (Salary) as follows:

Strike "\$31,152" and replace with: "\$31,775."

The fiscal impact of the proposed contract amendment is as follows:

- Salary: Increase by \$ 623
- FICA increase of \$ 48
- Employer contribution to MERS increase: \$ 35
- TOTAL: \$706 increase over current expenditure (FY 2016)