ANNUAL REPORT
(2020)

POCASSET HILL CEMETERY COMMISION (PHCC)
TOWN OF TIVERTON

MEMBERS:

Shirley Moller (Chairperson), Alfred Almeida (Vice Chairperson)
Robert Sedoma (Secretary), John Christo (Treasurer)

Eva Duclos

SUPERINTENDENT: Ron Helger - Contract three years effective May 1, 2017 with two year options to renew for one year each time.

TOWN COUNCIL LIAISON: Joseph Perry

MEETINGS: One meeting per month on 2nd Wednesday of the month 7PM.

GENERAL OPERATIONS:

BURIALS:

Full Body 53
Cremations 29 (One in cremation section)
Total 81 burials

VETERAN’S CIRCLE

None

SALES:

Burial Plots 20 Cremation Section 6

LOT RETURNS:

Two

BURIAL RIGHT TRANSFERS:

None

REFUNDS:

Two for ($ 800.00)

GROUND MAINTENANCE: Ron and his crew have done a great job in maintaining the grounds and providing excellent burial service.

ACKNOWLEDGMENTS: The commission would like to acknowledge the Town clerk’s office and Town treasurer’s office for their support throughout the year. Also, Joseph Perry, of the Tiverton Town council for his support and being present at our meetings and Barbra Peltier for her support in purchasing and repairs to our American and POW flags.
HIGHLIGHTS / IMPROVEMENTS

Installation of snow plow stakes

Burial Devices: New burial device was purchased.

Continuing work on revisions of cemetery handbook.

New election of officers. Shirley Moller (chairperson), Alfred Almeida (vice chairperson), Robert Sedoma (secretary) and John Christo (treasurer).

Submitted request for the FY21 municipal budget to the Town Administrator. Requested a sum of $300.00 for FY (2021-2022) to be included in the town budget for the maintenance, supplies and American flags for the Veterans Circle and the 1st Responders flag pole and monument section. R.I. State flag was donated.

RECORDS:

Records of Right of Burial documents, minutes of our meetings and a file card containing information on each lot is at the Town Hall. Also, an excel file contains the info on owners of the Right of Burial, sale transactions and burial dates and internee location.

Backup records are on a flash drive and on some commission members personnel computers. Hard copy record books are located with commission chairperson, cemetery superintendent and at the Town hall.
GOALS FOR (2021):

Expand roadway (Cherry Street) between sections 4000 and 5000. Also expand roadways around section 4000, (Elm and Hawthorne streets)

Old sign in section 6000 will be replaced and relocated

Planning for installation of a brick placement area within the cemetery. These bricks will be engraved with names of families etc. for a fee. Funds collected will be use for improvements to the cemetery.

Reorganize / cleanup the grounds

Acquire funding for construction of additional roadways to access sections 4000 and east side of 5000.

Website update

CEMETERY FEES AS OF OCTOBER 10th, 2018

FEES PAID TO TOWN OF TIVERTON

COST OF A SINGLE GRAVE LOT -- $500.00
Vault not included.

COST OF A MULTI GRAVE LOT -- $2,000.00
For four [4] Graves ONLY.
Vault not included.

COST OF A LOT IN CREMATION SECTION -- $500.00
Price includes a vault supplied by the Cemetery.

MECHANICAL DEVICE AND GREENS RENTAL FEES
Grave lot -- $75.00 per opening
Cremation -- $50.00 per opening

FEES PAID TO SUPERINTENDENT:

1. OPEN AND CLOSE GRAVE IN GRAVE LOT-- $550.00
   From November 1st to March 1st, winter fee increases to $650.00

2. OPEN AND CLOSE GRAVE FOR CREMATION -- $300.00
FINANCIAL:

ACCOUNTS:

MONEY MARKET (MM) ACCOUNT: This account is used to place the funds acquired from the sale of lots; ie 20% for perpetual care, nonexpendable funds and (80%) expendable funds. Maintenance collected fees, and interest accrued from CDs and the MM go into the expendable portion of the account. The expendable funds can be transferred with no penalty to the checking account and the nonexpendable funds for perpetual care to various long term CDs to acquire a greater interest rate.

CHECKING ACCOUNT: This account used to pay bills with approval of commission members.

INVESTMENT ACCOUNT: This account is made up of two types of CD’s. Long term and short term.

Short term CD’s are for the expendable funds which are needed to pay the yearly bills. A portion of the funds from these CD’s when matured are transferred to the checking account.

Long term CD’s are purchased on the secondary market by the town treasurer. This is done to acquire the highest interest rate possible using the nonexpendable funds. The interest accrued from this CD is transferred to the expendable accounts. At present there is approximately $ 21,648.00 in the money market account (Nonexpendable) which will be transferred to a long-term CD.

Balance as of December 31, 2019              $492,125.24
Balance as of December 31, 2020              $498,368.88

Expendable ( $ )                                $2,572.64 increase from 2019
Perpetual Care ( $ )                            $3,672.00 increase from 2019

A detailed financial summary is presented in table (1) and a comparison financial summary from (2014 to 2020) in table 2.

Comments:
Income depends on sale of lots, rental of mechanical equipment and interest from CD’s. This year’s Expendable Income from sales ($16,480.00) was $ 854.00 less than 2019.

Respectfully submitted by:

Shirley Moller (Chairperson)
# POCASSET HILL CEMETERY
## FINANCIAL SUMMARY
### 2020

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<td>Money Market Interest</td>
<td>SALES</td>
<td>CD's INTEREST</td>
<td>Superintendent</td>
<td>MISC</td>
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<td>$498,369.88</td>
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<td>$5.80</td>
<td>$200.00</td>
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<td>$8.97</td>
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<td>$98.53</td>
<td>$4,120.00</td>
<td>$7,719.06</td>
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### Expenses

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<td>Rental Equip</td>
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<td>Nonexpendable $</td>
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<td>Superintendent</td>
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<td>Misc</td>
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### Notes:
- Flags $307.95
- LT CD interest $7,288.42 + $33.3 MM interest
- Computer $120.00

3/10/2021

**TABLE 1**

2020-$Final Summary
# POCASSET HILL CEMETERY
## FINANCIAL SUMMARY
### 2014 to 2020

<table>
<thead>
<tr>
<th>YEAR</th>
<th>% Perpet Care</th>
<th>plots sold</th>
<th>Interest Funds MM &amp; CD’s</th>
<th>Expendable Funds Sales</th>
<th>Expendable Funds Rentals</th>
<th>Perpetual Care Funds</th>
<th>Yearly Expenses</th>
<th>Expendable Funds Balance Dec 31</th>
<th>Non-Expendable Funds Balance Dec 31</th>
<th>Total Funding Balance Dec 31</th>
<th>Cost / lot</th>
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<tr>
<td>2020</td>
<td>20%</td>
<td>26</td>
<td>$98.53</td>
<td>$16,480.00</td>
<td>$3,672.00</td>
<td>$4,120.00</td>
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<tr>
<td>2019</td>
<td>20%</td>
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<td>$17,334.00</td>
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<tr>
<td>2018</td>
<td>20%</td>
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<td>$8,450.63</td>
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<tr>
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<td>20%</td>
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<td>2016</td>
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*3/10/2021*  

**TABLE 2**  

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2014 to 2020 summary Rev B