

LEGAL NOTICE

TOWN OF TIVERTON, RHODE ISLAND

INVITATION TO BID

Tiverton Town Hall and Fire Station #3 (Crandall Road)

Roofing Projects

The Town of Tiverton, Rhode Island, is soliciting bids from qualified contractors for the removal and replacement of exterior roofing materials at the Tiverton Town Hall and Fire Station #3 (Crandall Road), in accordance with specifications. Contractors may bid on the two projects together, or individually, as they so choose.

Bid documents may be obtained at the Office of the Town Clerk, Town Hall, 343 Highland Road, Tiverton, Rhode Island 02878 between 8:30 AM and 4:00 PM., Monday through Friday and online at www.tiverton.ri.gov.

Sealed envelopes containing Bids must be marked “**Tiverton Roofing Projects**” on the outside and received at the office of the Town Clerk at or before **2:00 PM** on **Thursday, August 25, 2016** at which time they will be publicly opened and read in Town Council Chambers.

The Town of Tiverton reserves the right to reject any and all bids, to waive minor informalities or irregularities in any bid, and to make an award in any manner consistent with law and deemed to be in the best interest of the Town of Tiverton.

The Town of Tiverton is an Equal Opportunity Employer (EEO/AA).

Nancy L. Mello, Town Clerk

INVITATION TO BID

TIVERTON TOWN HALL AND FIRE STATION #3 (CRANDALL ROAD)

ROOFING PROJECTS

INSTRUCTIONS TO BIDDERS

All bidders, by the submission of their bid, covenant to be bound hereby and to perform in accordance with these instructions and conditions, as well as the invitation to bid and the specifications.

1. Any guarantee and/or warranties shall be stated in the bid.
2. Bids shall be filed in a sealed envelope bearing the title "Tiverton Roofing Projects" on the outside of the envelope. A duly authorized representative must sign bids in the name of the bidding company.
3. Bids shall not be qualified in any manner.
4. Whenever an item is named or described, an item "equal" thereto may be furnished.
5. The contract shall be awarded to the responsible and responsive bidder who offers the materials and labor required for the roofing projects at the lowest bid price. The awarding authority may reject any and all bids, if it is in the public interest to do so. Bids which exceed the Town's budget for these projects will be rejected as unresponsive.
6. Purchases made by the Town of Tiverton are exempt from payment of Federal Excise Taxes and Rhode Island Tax on Retail Sales.
7. The project shall commence within 30 days of notice of award or approved extension date, and must be completed within 30 days thereafter.

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TIVERTON TOWN HALL AND FIRE STATION #3 (CRANDALL ROAD)

ROOFING PROJECTS

TERMS

1. The Town of Tiverton requests sealed bids for materials and labor required to complete the removal and disposal of existing roofing materials and installation of new materials in their place, along with all associated repairs to siding removed or damaged in the process of completing the project. Underlayment and roof decking to be repaired or replaced on an as-needed basis.
2. The projects are as follows: a) Town Hall: roof sections as follows: the flat rubber roof area on the north side of the building, above the Town Clerk's office (but NOT including the area over the document vault) and the hip roof section to the rear of Town Hall (the eastern portion of the building) and its connecting gable roof section and resulting valleys; an approximate total of 2,500 sq. ft. of shingled area and 1,000 sq. ft. of rubber roof; b) Fire Station #3 gable roof above the main equipment bay, a gable roofs, approximately 1,000 sq. ft..
3. The Town will release all funds for materials upon award of the project contract. Labor costs will be paid by the Town within 30 days of acceptance of the work performed.
4. Detailed specifications including descriptive literature of the materials being furnished shall be included with the bid.
5. A detailed statement of all guarantees of material or workmanship applying to the project must be submitted with the bid.
6. The bidder's attention is directed to the fact that all applicable State, Town, and Federal Laws and regulations and the rules and regulations of all authorities having jurisdiction shall apply and they will be deemed to be included in any contract, the same as herein written out in full. At the time of the opening of bids, each bidder will be presumed to be thoroughly familiar with the project bid and the documents, including all addenda. Failure or omission of any bidder to examine any form, instrument or document, material or workmanship requirement, or delivery requirement shall in no way relieve the bidder from any obligation with respect to the bid.

Sealed bids, clearly marked "Tiverton Roofing Projects", shall be received at the Office of Town Clerk, Town Hall, 343 Highland Road, Tiverton, Rhode Island 02878, at or before 2:00

PM on Thursday, August 25, 2016, at which time the bids will be publicly opened and read. Bids received after the deadline will not be considered. The Town reserves the right to reject any or all bids, or to accept the bid it deems in the best interest of the Town.

7. Any exception taken by a bidder to any provision of the procedures or specifications herein established shall be set out and so stipulated, with enough explanation to be completely understood by the Town, and within the stipulation, the increase or decrease in the bid price because of the exception shall be stated. Proposals that are found to have deviations without following this procedure will be rejected.
8. The contract shall be awarded to the responsible and responsive bidder who offers the Tiverton Roofing Projects at the lowest bid price, provided that, bidders may bid on one of the two roofs alone and any combination of contractors may be awarded the bid if the combined total of their bids comprise the lowest bid price for the Projects. The awarding authority may reject any and all bids, if it is in the public interest to do so.
9. Determination of Responsibility
 - a. The Town, in considering each proposal, shall, prior to any determination and subsequent award, investigate and evaluate the contractor to determine whether the contractor is responsible. Consideration may be given to references and other available information indicating the contractor's prior experience in providing similar services, the financial and organizational status of the contractor, and the contractor's prior compliance with the applicable laws, ordinances, rules and regulations. No contract will be awarded to any contractor who, as determined by the Town, is not qualified to perform satisfactory service due to an unsatisfactory record or inadequate experience, or who lacks the necessary capital, organization, or equipment to conduct and complete the services in strict accordance with the specifications.
 - b. After the opening of sealed proposals, but before the award is made, the Town may require additional information, either technical or general, from any of the qualified contractors in order to determine the award. This information shall be supplemental in nature and may not add to, detract from, or conflict with the contents of the original sealed proposal
 - c. No provision in this request for proposals should be construed to require an award to a contractor who submitted background information, when investigated and verified by the awarding authority, raises significant questions as to its ability to successfully provide the service required.
10. Purchases made by the Town of Tiverton are exempt from payment of Federal Excise Taxes and Rhode Island Tax on Retail Sales.
11. A Bid Bond in the amount of five (5) percent of the bid price shall accompany each bid. Bids submitted without a bid bond will not be read. An Insurance Company registered with

Insurance Commissioner of this State must issue the Bid Bond. A Clerk's certificate must accompany the Bid to signify that an authorized Company Officer signs the Bid Bond. Bonds issued by non-registered or foreign Insurance Companies will be immediately rejected. A certified cashier's check in the amount of five (5) percent of the bid price may be submitted in lieu of a bid bond.

12. These specifications, together with any other documents required herein, shall be included in the final contract. Each bidder shall submit a copy of his proposed contract form.

13. The bidder shall certify and warrant that all major components offered are compatible with each other. The bidder acknowledges that the Town will rely upon the expertise, skill and judgment of the bidder in offering and furnishing suitable materials, which will perform satisfactorily for all intended uses.

14. If materials are delivered with deviations from specifications or required servicing, the Town of Tiverton will not accept delivery.

15. The bidder shall submit with his bid-detailed specifications, circulars, and all data necessary to describe all materials offered and to demonstrate conformance with this specification. The Town of Tiverton reserves the right to request any additional information deemed necessary for proper evaluation of bids.

INVITATION TO BID

TIVERTON TOWN HALL AND FIRE STATION #3 (CRANDALL ROAD)

ROOFING PROJECTS

MATERIALS SPECIFICATIONS

1. All roofing materials and other supplies used must be new, and arrive at the project site in their original packaging, with proof of purchase provided upon the Town's request;
2. Roofing shingles shall be architectural / dimensional shingles;
3. Roofing shingles shall be rated as "Class A" for purposes of fire resistance classification;
4. Roofing shingles shall be rated as appropriate for installation in the 110 m.p.h. wind zone, specifically, "Class G" or "Class H" under ASTM D 7158 or "Class F" under ASTM D 3161;
5. Underlayment and fasteners shall be in compliance with all high wind area requirements of the Rhode Island Building Code for the 110 m.p.h. zone;
6. Drip edges are to be metal;
7. Where siding is removed to allow for installation, new white cedar shingles must be installed to side walls of building. Shingle grade must be "A Extra R&R" (re-squared and re-buttet);
8. White cedar shingles must be properly installed, flashed and caulked as needed. Installed exposure not to exceed 5 inches;
9. Roofing shingles must carry a 30 year manufacturer's warranty.

CONTRACTOR QUALIFICATIONS AND LABOR REQUIREMENTS

1. All materials must be installed according to manufacturer's requirements in the 110 m.p.h. wind zone;
2. Valleys are to be covered with proper "ice and water" type material, then properly flashed and shingled using the closed cut method to cover the flashing;
3. Qualified firms will provide a 10 year warranty on all workmanship;
4. Proof of licensure and insurance must be provided as follows:
 - a. Valid contractor registration in Rhode Island in good standing;
 - b. Proof of valid general liability and workers' compensation insurance;
5. Satisfactory review under Section 8 of the project terms above.

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TIVERTON TOWN HALL AND FIRE STATION #3 (CRANDALL ROAD)

ROOFING PROJECTS

BID FORM

A. Price Proposal for Materials, as Specified: _____

B. Price proposal for Labor _____

Total Price Proposal: (A plus B)

Dollars and Cents

In Writing

Guaranteed completion time, in days, after bid award: _____

The undersigned company agrees to complete the project as specified at the price quoted in the amount of time guaranteed. The required Bid Surety is attached. Bid prices are guaranteed for thirty (30) days.

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

SIGNATURE: _____

PRINTED NAME OF AUTHORIZED REPRESENTATIVE: _____

TITLE: _____

TELEPHONE: _____

DATE: _____